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INTELLIGENCE ADVISORY COMMITTEE POLICIES AND PROCEDURES

1. Use of the IAC

The Director of Central Intelligence is going to USE the mechanism provided for him in the Intelligence Advisory Committee.

Comment:

The Director should clearly enunciate the policy that he will normally seek the advice of the IAC Chiefs on major problems before him for determination, whether or not the particular items are to be referred by him to the National Security Council. These items will fall into two broad categories:

a. Policy problems in the intelligence field; for example, the possible establishment of a central biographic register, the formulation of an overall intelligence production plan, etc.

b. Deliberations on intelligence estimates.

2. National Intelligence Estimates

Comment:

Before there can be a proper and coordinated utilization of our resources of the Government for the production of National Intelligence Estimates, there must be direction on what they should produce.

The Director should address the IAC along these lines: As a first order of business the IAC should work out agreement on what ought to be the National Intelligence Estimates produced in the near future. To do this you have requested ORE to collaborate with their opposite numbers in the other agencies in preparing a list for IAC consideration in two weeks. After IAC consideration, you should indicate, it is the Director's intention that ORE should collaborate with the IAC agencies in breaking down the estimates required into manageable projects for allocation to the agency responsible for target dates. Whether such project allocation would need to come to the IAC need not be decided at this time, though the presumption would be that it should not be necessary.

It is not presumed that a total production program will be achieved in such a short time. It will, however, be a starting point and over the months we should come close to evolving a National Intelligence Production Program.

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3. Attendance at Meetings

Comment:

The Director should indicate that he anticipates calling upon the IAC Chiefs so frequently that he does not deem it necessary to continue the regular schedule of meetings on the 3rd Friday of each month. The IAC members must also understand that it will not be necessary to have all members of the IAC attend each meeting since the Director will call each meeting for the accomplishment of particular purposes which may be of secondary interest to some IAC agencies. In such instances, however, he will notify all of the IAC Chiefs by copy of the agendum as to the items that are to be discussed and the IAC agencies which have been called for the particular meeting. If any of those agencies that have not been called consider that their presence would be profitable to the discussion of the items, they will have the opportunity to make such determination and attend.

4. Staff Work for IAC Meetings

Comment:

It would be useful to the IAC members if you would inform them that you have instructed the Coordination, Operations and Policy Staff to see that the business of the Committee and the staff work necessary in the preparation and necessary for its deliberations are effectively and efficiently handled.

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